

# Citation



## Supporting Essex Care Community

Bringing together care professionals to provide practical advice on Health & Safety and HR

Mr G Bosworth,  
The Bosworth Clinic,  
Quarry Court,  
Bell Lane,  
Cassington,  
Witney,  
Oxfordshire,  
OX29 4DS

## Save the date!

Dear [firstname],

We'd like to invite you to join our free workshop in Essex on Wednesday 31st October in partnership with Essex Care Association. Let us provide you with tips on **preparing for your next CQC inspection** and HR and Health & Safety legislation.

We have arranged two expert speakers, Keith Lawson; HR and business expert, and Mick Feather; former CQC inspector, who will facilitate a lively discussion including:

- An update on recent CQC changes, HR legislation & GDPR
- The impact of overturned NMW for sleep-in shifts
- Top tips to recruit, retain and motivate employees
- Protecting your organisation from fire & Health & Safety risks
- Preparing for CQC inspections to ensure you are rated outstanding

Attendees at this session will also receive our 10 page 'Prepare for CQC Inspection' guide. Free seats are limited, ensure you register ASAP to guarantee your seats.

**Time:** Refreshments served at 2:30pm / Event starts at 3:00pm / Event finishes at 5:00pm

**Date:** Wednesday 31st October 2018

**Location:** Rivenhall Hotel, Rivenhall End, Witham, CM8 3HB

**RSVP:** Call: 0345 310 0650 / email: [RSVP@citation.co.uk](mailto:RSVP@citation.co.uk)

**Cost:** Free to attend

About Citation

We are the leading provider of HR and Health & Safety advice to UK care providers. We support our 20,000 clients 24/7 which allows them to focus on providing the best level of care to their service users.

Entry is free but by invitation only and tickets are non-transferable. **RSVP is essential.**



**0345 310 0650**



**[RSVP@citation.co.uk](mailto:RSVP@citation.co.uk)**

“ Very interesting and knowledgeable. Excellent CQC section - gained some valuable pointers ”

**Director**

Belton House Retirement Home

“ Excellent presentations with relevant information to support our business ”

**Manager**

Derbyshire Care Services Ltd

“ Absolutely excellent - Thank you! Pure quality = efficient and effective ”

**Director**

Private Home Care UK Ltd

<Full Name>  
<Company Name>  
<Address Line 1>  
<Address Line 2>  
<Address Line 3>  
<Postcode>

**Font** Avenir Next Regular  
**Point Size** 10pt  
**Leading** 14pt  
**Colour** 80% Black

Dear <First Name>,